

OFFICE OF THE FINANCE OFFICER  
RAIGANJ UNIVERSITY



CA Sankar Ghorai  
Finance Officer

Mobile : 9775334560  
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Ref. No. R/F/N19/RGU/C.A. Firm/R-1508/2018-19

Date 27/02/2019

**NOTICE**

Sealed quotations are invited by the Office of the Finance Officer, Raiganj University, from the reputed C.A Firm for conducting Internal Audit and Verification of Accounts of Raiganj University for the year 2015-16, 2016-17, and 2017-18.

**Terms & Conditions:**

1. The firm should have an experience at least 10 Years.
2. No. of partner should not be less than 4 out of which 2 should be FCA partner.
3. Average turnover of last three years Rs.5000000/-
4. Should have working experience like State University / Central University / I.I.T / I.I.M /College / etc. during last five years.
5. The firm should be peer reviewed in the past three years.
6. The time of completion of work is 2 (two) months from the date of issuing work order.
7. Bids submitted without Demand Draft of Rs. 10000/- as EMD and Rs.1000/- towards processing charges shall not be considered and will summarily be rejected.
8. University will award the Contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. University also reserves the right to reject any or all the tender, wholly or partially, without assigning any reason thereof.

Commencement date of Quotations: 28.02.2019  
Closing date of Quotations: 07.03.2019

  
Finance Officer  
Raiganj University