**RAIGANJ UNIVERSITY**

**Application Form**

**Information Summary Sheet**

 **----------------------------------------------------------------------------------------------------------------------------------------**

**1. Advertisement no. with date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2. Post Applied for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dept \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Serial No. of Post\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**4. Bank draft No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of the Bank with Branch\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ For Rs.\_\_\_\_\_\_\_\_\_\_\_\_**

5. Name of the Applicant in full ………………………………………………………………………….

(a) (BLOCK Letters) (First) (Middle) (Last)

(b) Postal address in full : ………………………………………………………………………………………………………. ……………………………………………………………………………………………………………………………………………………..

(c) Phone/Mobile No. ………………………………………………… (d)E-mail…………………………………………………………

 6. Date of birth (DD/MM/YYYY) ………/………/ ……………… 7. Whether a citizen of India : ……………………………

8. Mother tongue: ………………………………………

9. Current position held …………………………………… since…………………….

10. Teaching/ Research/ Industrial Experience (Most recent first)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl.No |

|  |
| --- |
|  Previous Positions held  |

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| --- |
| Employer/Organization  |

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|  |
| --- |
|  Period/Duration  |

 | Position |
|  |  |  |  |  |

 Use additional sheet, if necessary

|  |  |  |  |  |  |  |  |  |  |  |  |
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| GEN |  | SC |  | ST |  | OBC-A |  | OBC-B |  | PWD/PC |  |

11. Category (Please tick)

 12. Teaching Experience (in years): UG ………………………PG………………………………

13. Specialization if any ………………………………………………………

14. Whether Ph.D. is done under the UGC 2009 Regulation (Y/N) ,If yes give details………………………………………………. …………………………………………………………………………………………………………………………………………………………………

Those who have done Ph.D. outside India, whether a Ph.D. course work was attended (Y/N) …………… **DECLARATION**

I, ……………………………………… hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. If any information is found to be incorrect at any stage, my application shall be liable to be rejected.

Dated…………………………. Full Signature of the Applicant …………………………….

**For Post of Associate Professor & Professor**

**RAIGANJ UNIVERSITY**

Application Form

Affix here self-attested recent colour passport sized photograph

**2. Advertisement no. with date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Post Applied for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dept \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**4. Serial No. of Post\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**5. Bank draft No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of the Bank with Branch\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ For Rs.\_\_\_\_\_\_\_\_\_\_\_\_**

To

The Registrar

Raiganj University,

West-Bengal, India.

Sir,

With reference to your advertisement for the above mentioned post. I present myself as an applicant for the same. The requisite particulars and other relevant particulars are given below.

 Yours faithfully,

………………………………………………

Dated: ……………………………. (Signature of the Applicant )

1. Name of the Applicant in full\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (BLOCK Letters) (First) (Middle) (Last)

2. Contact details /Address

 (a)Permanent (with nearest Railway Station) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (b) Address for Communication: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ii) Email ………………………………………………………………………………………………….

 iii)Phone (Mobile)……………………………………Resi./Office……………..………………

 iv)Website/Blog: ……………………………………………………………………………………….

3. Date of birth (DD/MM/YYYY) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 4.. Sex(please tick) : Male/Female/Third

5. Nationality by birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_At present \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Mother’s or Father’s Name, Address and Occupation (if dead, state last address and occupation before death): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 7. Marital status: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, If married, name of the spouse: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 8. Applicant’s mother tongue \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

 9. What languages (including Indian language) can you read, write or speak?

|  |  |  |  |
| --- | --- | --- | --- |
| Read only  | Speak only | Read and Speak | Speak and write |
|  |  |  |  |

10. (a) Academic Records:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Examination passed  | Name of the School with Board / Council, College and University  | Duration of the Course  | Year of Passing  | Division/Class/ Grade  | % of marks  | Subject/Discipline\* Specialization  |
| 10th. Standard  |  |  |  |  |  |  |
| 12th. Standard  |  |  |  |  |  |  |
| B.A./ B.Sc/ B.Com / B.Tech. |  |  |  |  |  |  |
| M.A./M.Sc /M.Com / M.Tech |  |  |  |  |  |  |
| M.Phil  |  |  |  |  |  |  |
| Any other  |  |  |  |  |  |  |

b) Whether NET/SLET/SET Qualified: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ If so, give details \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(c) Whether acquired/awarded Ph D/D Sc/D Lit Degree: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 If so, (i) Give details mentioning the Name of the supervisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(ii) The Title of the Thesis: ………………………………………………………………………………………………………………………….

11. (a) Particulars of experience in reverse chronological order (starting from present employment)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of Organisation/Institution  | Position Held  | Scale of pay & other allowances  | Duration | Nature of Work  | Reason for leaving  |
| From(dt) | To(dt) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

(b) Present Pay & Allowance: Currency:

Scale of Pay: Basic Pay: Allowance: Gross Amount Drawn:

(c) If appointed what notice period you require for joining the post :

 (d) Administrative experience (if any):

12. Teaching experience:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of the institution | Designation & Scale of pay | Nature of post: Temp/Cont./ Permanent | Class taught | DurationFrom - To |
| UG | PG |
|  |  |  |  |  |  |

13. Research Experience **excluding** years spent in M.Phil / Ph.D. (In years ) \* Give details and certificates

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of the institution | Designation & Scale of pay | Name of the post | Nature of Assignment | DurationFrom – To |
|  |  |  |  |  |

14. Fields of Specialization under the Subject/Discipline

(a) (b)

(c) (d)

 15. Any other relevant information, if not given above

16. **ACADEMIC PERFORMANCE INDICATORS**

A CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

1. Lectures, Seminars, Tutorials, Practicals, Contact Hours (During the last three years)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. No.  | Courses/Papers Taught  | Level  | Mode of teaching\*  | Hours per week allotted (Approx)  | % of classes taken (80% & above)\* See calculation table  | API Score  |
|  |  |  |  |  |  |  |
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\* NB: Lecture (L), Seminar (S), Tutorial(T), Practical(P), Contact Hours(C)

|  |
| --- |
| \* NB: **CALCULATION OF API SCORE FOR I(i) ABOVE**  |
| **API Score**  |
| (a)  | Classes Taken (Below 80% performance, no score may be given); For 80% - API Score is 30, and for every 1% higher, one API Score is awarded, subject to a maximum of 50 for 100%  | (**Max: 50** for 100%)  |
| (b)  | Teaching Load in excess of UGC norm (max score:10 which is over and above 50 as under [a])  | Max: 10  |

1. Reading /Instructional material consulted and additional knowledge resources provided to students

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No.  | Course/Paper  | Consulted  | Prescribed  | Additional Resource provided  | API Score  |
|  |  |  |  |  |  |
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| API score based on preparation and imparting of knowledge / instruction as per curriculum & syllabus enrichment by providing additional resources to Students  |  |  |
| (Max. API score : 20)  |  |

1. Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.

|  |  |  |
| --- | --- | --- |
| S. No.  | Short Description in terms of (a) to (k) as listed below  | API Score  |
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|  | (a) Updating of Courses/Curriculum Design: 5 per course – Max 10 (b) Particip/Innovative – Interactive courses: 5 (c) Particip/Innovative – Learning Modules: 5 Max 10 (d) Particip/Innovative – Case Studies prepared: 5 (e) Use of ICT or Computer-aided methods – ppt: 5 (f) Use of ICT – Multi-media/Simulation etc: 5 Max 10 (g) Dev/Teaching Remedial/Bridge Courses: 5 each Max 10 (h) Dev/Teaching Soft skill/Communication/Personality Dev: 5 each Max 10 (i) Special Programmes in Phys.Edn./Library: 5 each Max 10 (j) Innovative Composition/Creation in Music, Fine Arts, Perf Arts: 5 each ; Max 10 (k) Orgn/Teaching Web-based/E-Library/IT-asst teaching: Workshop 10 points; Popularization 5 points  |  |
|  |  |
|  | **Max API Score : 20**) **Total Score:**  |  |

1. Examination Duties Assigned and Performed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No.  | Type of Examination Duties  | Duties Assigned  | Extent to which carried out(%)  | API Score  |
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|  | (a) Invigilation: 10 (b) Evaluation: 5 Max : 10 (c) Question-paper setting: 5 (d) Internal/Continuous Assessment: 10 (e) Exam Coordination Cell/Outst or Flying Squad: 10  |  |  |  |
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|  | (Max API Score : 25)  |  |  |  |

16. B CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES Please mention your contribution to any of the following:

|  |  |  |  |
| --- | --- | --- | --- |
| Sl.No.  | Type of Activity  | Average Hrs/week  | API Score  |
|  | (i)Extension, Co-curricular & field based Activities  |  |  |
|  | a) Field Study/Ed. Tours/ Placement: 5 each Max 10  |  |  |
|  | b) NSS/NCC/NSO etc: Max 10  |  |  |
|  | c) Student/Staff Sports Campus Publ etc: Max 10  |  |  |
|  | d) Community work (Env, Hum.Rights, Peace/Relief etc): Max 10  |  |  |
|  | (Max API Score : 20)  |  |  |
|  | (ii)Contribution to Corporate Life and Management of the Institution  | Yearly/Semester wise responsibilities  | API Score  |
|  | a) Governance Resp (Dean/Adhyaksha/ Warden/Coord.): Max 10  |  |  |
|  | b) Admission Comm/ Campus Dev/ Library Comm: 5 each Max 10  |  |  |
|  | c) Student Welf/ Counselling/ Discipline (Proct) 5 each Max 10  |  |  |
|  | d) Conf Organization/Chair Secy/Treasurer (I) International: 10 (II) National/Reg: 5 (III) Member: 1 each  |  |  |
|  | (Max API Score : 15)  |  |  |
|  |  |  |  |
|  | (iii)Professional Development Activities  |  |  |
|  | a) Member in Professional Comm (I)National 3 (II) State 2 ; Max 10  |  |  |
|  | b) Particip in Conf/Seminars Without paper: 2 each ; Max 10  |  |  |
|  | c) Short-term Courses/ Training less than a week: 5 each Max 10  |  |  |
|  | d) Membership/Particip in State/ Central Bodies/Comm: 5 each Max 10  |  |  |
|  | e) Newspaper/Magaizine/ Radio-TV progr (Not covered in Category III): 1 each ; Max 10  |  |  |
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| (**Max API Score : 15)** |
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|  | Total Score (i + ii + iii) |  |  |

16. C CATEGORY III: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A (i) **Published papers in journals** API Score – Category 1- Refereed – 15

 Category 2- Non-Refereed – 10

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| S.No  | Title with page number  | Journal Name  | ISBN/ISSN/ Categorization Refereed/Non  | Whether Peer reviewed  | No of Co-authors  | Impact Factor if any  | Whether you are the main author  | API Score  |
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**(ii )Public Displays/Exhibitions/Performances with or without outputs in**

CD/DVD/Online/E-form/E-book API Score – International 15 each,

National 10

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl.No  | Title of Show/ Exhibition/Per-formance with or without CD/DVD/Tape/ Online/E-form/ E-book version or Brochures  | Company/ Agency/ Instt Name (Including TV/Radio etc)  | Categorization I. International 15 each/ II. National 10 each (Venues/event/gallery/ studio/ museums)  | Whether reviewed/ Impact factor (Reporting/Coverage/Reviews/Hits/sales/cita-tions/commen-dations/ etc)  | No of Co- performer or Co-authors (10 each)  | Whether you are the Solo artist/ performer (15 each)  | API Score  |
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B (i) **Articles/Chapters published in Books**

API Score (Per Art/Chap) Category 1: International Publ – 10

Category 2: National/ State/ Central/ Societies Publisher – 5

 Category 3: Subject books by Other/ Local Publisher – 3

 Category 4: Chapters in Knowledge-based Volumes – 5

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl.No  | Art/Chapter Title with page numbers | Book title, Editor & Publisher | ISBN/ISSN No/ (Or, Renowned publishers) See Cat 1-4 as above for scores | Whether peer-reviewed | No of Co-authors (Points to be shared) | Whether you are the main author | Impact Factor if any | API Score |
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(ii) **Full papers in Conference Proceedings**

API Score: 10/each

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl.No  | Title with page number  | Details of Conference Publication  | ISBN/ISSN  | Whether peer-reviewed  | No of Co-authors (Points to be shared)  | Whether you are the main author  | Impact factor if any  | API Score  |
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**(iii) Books Published as a Single/Joint Author/Editor**

API Score – Category 1 Text/Reference Books by International Publisher – 50

Category 2 Text/Reference Books by National/Soc/Univ Publ – 25

Category 3 Subject Books by Other/Local Recognized Publ – 15

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| S.No  | Title with page number  | Type of Book/ and Authorship  | Publisher & ISBN/ISSN/ Categorization  | Whether peer-reviewed/Impact  | No of Co-authors (To be shared)  | Whether you are the main author  | API Score  |
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(Score in above A to C be shared in case of multiple authors: 1st author 60%, other 40%)

 C) **Ongoing and Completed Research Projects and Consultancies**

**Ongoing Projects/Consultancies** API Score for **Projects**–

 Cat I: (Sc -Rs 30 lakhs+ ; Non-Sc: Rs 5 lakhs +): 20

 Cat II: (Sc -Rs 5 lakhs+ ; Non-Sc: Rs 3 lakhs +): 15

Cat III: (Sc -Rs 0.5 lakhs+ ; Non-Sc: Rs 0.25 lakhs+): 10

 Other approved projects of Univ/Other agencies : 5

API Score for **Consultancies**– (Sc -Rs 10 lakhs+ ; Non-Sc: Rs 2 lakhs +): 10

API Score for **Quality Evaluation**– Major Project Eval: 20 Minor Project Eval: 10

 API Score for **Project out come** –

 Sc.(Patent/Tech. Transfer/Product/Process): International level: 50, National level: 30

 Non Sc. (Major policy doc of Govt. Bodies): Central level : 50, State level: 30

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| --- | --- | --- | --- | --- | --- | --- | --- |
| S.No  | Title  | Agency (Funding, Commissioning and/or Collaborating)  | Period  | Output/ Impact, i.e. Book/paper/ film/technology /Web-facility/ Program/Process  | Grant(s)/ Amount mobilized (so far) in Rs. (Lakhs)  | Whether Principal Investigator/ Coinvestigator or Consultant/Quality evaluator  | API Score  |
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d) **RESEARCH SUPERVISION**

(i) Degree-oriented: API Score – Ph.D. awarded – 10; Ph.D. Submitted – 7; M.Phil. awarded – 3;

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| S. No.  | Number Enrolled  | Thesis Submitted  | Degree awarded  | API Score  |
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| --- |
| M. Phil or equivalent  |
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| Ph.D. or equivalent |  |  |  |  |

(ii) Non-Degree Products**:** API Score – Post-Doctoral – 7; National Scholar – 5;

 Guidance to Foreign Scholars & Master’s level – 3;

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No.  | Number Enrolled  | Thesis/Product/ Document/ Monograph Submitted  | Period (in Years/ Semesters)  | API Score  |
| Foreign Scholars or Master’s level  |  |  |  |  |
| Post-Doctoral  |  |  |  |  |
| National |  |  |  |  |

e) **Conference/Seminar/Workshop paper and Training courses**

(i) Papers presented in Conferences, Seminars, Workshops, Symposia

API Score – Category 1 International – 10 Category 2 National – 7.5

 Category 3 Regional – 5 Category 4 Local – 3

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No.  | Title of the Paper presented  | Title of Conference / Seminar  | Organised by  | Whether International / National/State/Regional/ University/College level  | API Score  |
|  |  |  |  |  |  |
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(ii) Invited Lectures and Chairmanships at National/ International Conference / Seminar etc.

API Score – Category 1 International – 10

Category 2 National – 7.5

Category 3 Regional /State level – 5

Category 4 Univ/Endowment Lect – 3

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No.  | Title of Lecture / Academic Session  | Title of Conference / Seminar etc.  | Organised by  | Whether international /national  | API Score  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

iii) TRAINING RECEIVED: Academic Staff College Orientation / Refresher Courses/ Methodology Workshops/ Training/Teaching-Learning-Evaluation Technology Programmes/Soft-Skill Development Programmes &Faculty Improvement/Dev. Programmes, including Summer and Winter Schools attended: (Maxium-30)

Name of the Course/ Place Duration Sponsoring Agency **API SCORES**

Programme/Training/ & Instt (Dates) (UGC/ICAR/ICHR/ICSSR/ 2 Week & More: 20/each Summer or Winter School Academies/Universities etc) 1 Week: 10/each

2.

 3. **SUMMARY OF API SCORES** (In Respect of Applicants against Academic Positions)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No.**  | **Criteria**  | **Last Academic. Year**  | **Total – API Score for Assessment Period**  | **Annual Av.API Score for Assessment Period**  |
| **I** | Teaching, Learning and Evaluation related activities  |  |  |  |
| **II** | Co-curricular, Extension, Professional development etc  |  |  |  |
|  | Total I + II  |  |  |  |
| **III** | Research and Academic Contribution  |  |  |  |

17. Name of three referees with address details to whom the candidate is known: (1) ……………………………………………………………………………………. (2) ……………………………………………………………………………………. (3) …………………………………………………………………………………….

18. Have you at anytime convicted by a court for any case? If so, give the details. 19. Have you ever been dismissed / removed / asked to retire from service? If yes give details:

20. Documents and attested copies of Certificates/Diploma/Degree, etc. (i) ……………………………………………………(ii) ………………………………………………………… (iii) ……………………………………………………(iv) ……………………………………………………….. (v) ……………………………………………………(vi) ……………………………………………………… . (vii) ……………………………………………………

 21. If appointed what notice period you require for joining the post. ? \_\_\_\_\_\_\_\_\_\_\_\_\_

**DECLARATION**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. If any information is found to be incorrect at any stage, my application shall be liable to be rejected.

Dated…………………………. Full signature of the applicant

**Note:**

1. Papers and documents submitted with the application will not be returned.

2. Application, if sent by post should be sent under certificate of posting, preferably by registered post.

3. One original and five photocopies of the duly filled-in application forms are to be submitted. All enclosures including self-attested copies of testimonials are to be submitted in each copy.

4. Where space provided in the form is found to be inadequate, annexure may be given quoting serial numbers under which additional information is supplied. Separate sheet(s) must be attached wherever applicable and necessary.

5. Though Advance copy of Application will be entertained the no-objection letter from the appropriate authority should be produced at the time of interview in case of the in-service applicants.

6. Raiganj University does not hold itself responsible to fill up the post advertised if the post advertised is not filled up. The University may raise the standard of qualification, experience etc. at its discretion.