



RAIGANJ UNIVERSITY

P.O RAIGANJ, DIST. UTTAR DINAJPUR, WEST BENGAL

PIN – 733134, INDIA

Ref No. R-197/2022

Date 22.09.22

Tender Notice for Supply of Laboratory Instruments

Sealed Quotations are invited in two bid Systems (Technical bid & financial bid) from reputed vendors for Supply of Laboratory Instruments in the Department of Physics at Raiganj University. The eligible Manufacturer / Vender may follow the instructions as given below for submission of their tenders.

Sl. No.	Particulars	Date
1	Published Date	23.09.2022
2	Bid Document Download / Sale Start Date	23.09.2022
3	Bid Submission Start Date	23.09.2022
4	Bid Submission End Date	29.09.2022 (till 04:00 P.M.)
5	Bid Opening Date	TO BE NOTIFIED LATER

Eligibility for Quoting:

- The bidder should be a manufacturer registered in India or their authorized Dealer or should be a 100% subsidiary in India of parent company, if any who are able to supply the assured quantities as per requirement. The Joint ventures are not accepted
- The bidder should have had an Office in the Country of India for the last 7 years for faster and better serviceability
- Bidder should have satisfactorily completed supply & installation of Scientific Instruments with peripherals in India only during the last Five years ending last day of the month March 2021:
Copy of Purchase order & Payment Certificate in support of the above mentioned criteria must be submitted to comply Credential Criterion.
- Bidder should have average annual financial turnover of Rs.30 Lacs on manufacturing, supply & installation of Scientific Instruments during the last three years ending 31st March 2021. (Copy of Certificate from Chartered Accountant to be furnished)
- Bidder should not have incurred any loss in the last five years ending 31st March 2021.


Registrar

Raiganj University
DR. DURLAV SARKAR
Registrar
Raiganj University
Raiganj, Uttar Dinajpur
West Bengal, Pin-733134

Submission of Tenders

Technical Bid

The Technical Bid should contain copies and/or declarations in the following standardized formats:

a) Basic Information, b) Authorization Letter, c) Declaration, d) PAN, e) PTPC current challan f) Trade License / Enlistment Certificate g) Credential: Copy of the purchase order and Payment Certificate, h) Audited Balance Sheet and Profit and loss Account for last 3 (three) financial year namely 2018-19, 2019-20, 2020-21.

Financial Bid

The Financial Bid should contain the rate of instruments as mentioned in the tender notice.


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TERMS & CONDITIONS REGARDING PURCHASE POLICY:

1 Bid Information:

A) Bidder must quote for all the items in the Financial bid. Quotation for the single item/partial quotation will not be considered and the tender will be rejected in that case.

B) The rate quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

2 Evaluation of Quotation: The Purchaser will evaluate and compare the quotations determined to be substantially responsive stage wise. Firstly, Technical Bid will be evaluated based on and thereafter Price Bid for technically qualified bidders will be evaluated for selection of vendor.

3 Award of Contract: The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially for all the instruments mentioned in tender documents. Purchaser reserves the right to reject any or all the tender, wholly or partly, without assigning any reason thereof and shall not be bound to accept the lowest bid.

4 Warranty: The vendor shall be fully responsible for the comprehensive onsite warranty (5/5/5 part/labour/onsite) in all respect of the Products. including spares and services for a period of five years from the date of installation. Warranty will be effective from the date of joint installation Report.

5 Adequate support service facility: The bidder/manufacturer should have adequate service support centre in Raiganj for any emergency breakdown/fault offering facility within 48 hours and should be agreeable to provide AMC facility after the warranty period.

6 Training Facility: User training regarding the operation of the Product shall be arranged by the supplier/vendor at no extra cost.

7 Manufacturer's Authorisation: Document in support of Manufacturer/Dealer and Service Provider has to be submitted along with the tender paper. If the bidder is not the manufacturer, proper manufacturer's authorization and warranty from manufacturer is required.

8 Make & Model: Bidder must mention Make and Model in the Information Sheet and must send the product details in the "Technical Details" folder.

9 Time Schedule: The supply and installation work must be completed within 30 days from the date of issue of the Work order.

10 Validity of offer: A bidder should spell out in the tender that it shall remain valid for a minimum period of forty five days from the date of opening of the tender and during this period, the bidder shall not be entitled to revoke or cancel its offer.

11 Place of delivery: Raiganj University, Raiganj, Uttar Dinajpur, PIN -733134.

- 12 **Payment Schedule** : Payment to be made after delivery, installation and certification by the department of the items.
- 13 **Quantity Changeability**: Quantity as stated in the tender document may subject to change at the time of issuing purchase order due to the fund crunch or for other valid reasons.
- 14 **Requisite Documents to be submitted**: Bidder must have adequate documents relating to Trade License and updated returns for Income Tax, G.S.T, Audited Statement of Accounts and other documents.
- 15 **Turnover Criterion**: As per tender notice.
- 16 **Disposal of Disputes**: In case of any dispute, the University's decision will be treated as the final and conclusive. All legal actions are subject to Raiganj University jurisdiction only.

Discretion of the University:

- 17 University may take decision about non-purchase of the said product even after selection of vendor due to its fund constraints.
- 18 University reserves the right to relax any clause as stated hereinabove for selection of responsive vender.
- 19 Opening the financial bid as per schedule will be notified later on. Financial bid can be seen & accessed by the bidder. No objections raised by any Bidder in this respect will be entertained by the University. No informal tender will be entertained in the Bid further.
- 20 During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be rejected outright without any prejudice.
- 21 The Tender Selection Committee reserves to right to cancel the tender. due to unavoidable Circumstances and no claim in this respect will be entertained.


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DECLARATION

(To be typed in company letter pad, scanned and uploaded)

I, the undersigned, do hereby declare that in respect of **Tender Ref. No.....Date.....** On behalf of my organization, I will comply all the formalities that are required to be complied as per NIQ and I will observe all clauses of the tender document (including Terms & conditions).

In case of any non-observance of any clause(s) of tender, my organization will be bound to follow the decisions taken by the Raiganj University for taking decision related with the tender for which the said tender notice was published.

For any mistake in furnishing above information or for non-furnishing of the above information, Raiganj University will not be held responsible for non-refund/non-credit of refund amount to my/our bank account

Date:

Full signature of the Bidder
(Designation with Seal)

Details Specification of Instruments

Sl. No.	Name of Instruments	Specification / Description	Quantity
1.	Measurement of susceptibility of paramagnetic solution (Quinck's Tube Method)	I. Quinck's tube with stand II. Sample : $MnSO_4, H_2O$ III. Travelling Microscope IV. Electromagnet V. Digital Gaussmeter	1
2.	To draw the BH curve of the using Solenoid & determine energy loss from Hysteresis	I. Power Supply II. Magnetizing coil III. Magnetic field sensing Probe IV. Sample of different material (4 Nos.)	1
3.	To measure the resistivity of a semi conductor (Ge) with temperature by four probe method (room temperature to $150^\circ C$) and to determine its band gap.	Current Range: 2A, 20 A, 200 A, 2mA, 20mA and 200mA with over ranging Open Circuit Voltage: 15V in the lower four ranges and 9V in the upper two Voltage Range: 2mV, 20mV, 200mV, 2V with over ranging.	1



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